

## **Broom Leys Farm Livery Terms and Conditions**

### **Livery Policy**

- We expect all liveryes to maintain daily and full responsibility of their own horses and/or ponies, their care and feeding, and all other aspects of their welfare. Care or interference with other liveryes' horses/ponies or property (tack, equipment, etc.) shall not be permitted, without express permission from the horse(s) owner.
- The operating hours of Broom Leys stable yard are from **6 AM to 7 PM in the winter, and 6 AM to 8 PM in the summer**. Extended hours can be made on a case-by-case basis for veterinary care or horse deliveries.
- While we are open all day, if liveryes spend excessive time here (all day, every day, open to close) they will be asked to leave as we consider this to be beyond the scope of normal livery use and activity.
- When on the livery premises, we expect the livery yard to be used for livery purposes only, and no other personal purposes. Children under 16 must be attended to at all times by an adult, and we ask that the livery premises not be used as a nursery or play-centre, but that its use be restricted to livery-related activities.
- All hay and straw is put out by Broom Leys owners only, and unless liveryes have express permission from a Broom Leys owner, self-service with hay and straw is not permitted.
- Smoking in the livery yard or stables is not permitted. Smoking is allowed only in the fields or in the car park.
- Liveryes must seek permission from the owner first before moving horses from one field to another.
- All litter and packaging (including alfalfa and feed bags) brought to the farm must also be removed from the farm for disposal elsewhere. The farm currently has no skipper wheelie bin for commercial rubbish.
- 24-hour turnout is only permitted with the livery yard owner's permission first. Typically turnout season is from May to September, weather permitting.
- The ménage is available for liveryes to use at any time of the day during operating hours, but please remember that it is a shared facility.

### **Livery Payment Policy**

- The livery billing cycle will begin on a Monday. Thus your livery bill will be calculated on a weekly rather than a monthly basis. Please ensure that payments are timely and current.
- Livery payments are due weekly. Beginning from the 30<sup>th</sup> of September 2013, there will be a charge of £3 per stable, per week, for each week that goes past the weekly payment due date. I.E., if a livery has 2 horse stables and is one week past due, the new charge will be £40 for their regular stable rental, plus £6 late charge added (£3 per stable) for a total due of £46.
- If any liveryes exceed 4 weeks of unpaid livery bills, they will be asked to leave the yard unless they have made a payment plan agreement with the owners.

- To help provide liveries with easier ways to pay, we will now provide you with a weekly statement via email or in-hand. A new online payment system that accepts most major credit and debit cards will be available and accessible from your emailed invoice, and we will provide you with electronic (or paper) payment confirmations and statements for your records.
- If leaving Broom Leys Farm Livery, please give at least one week's notice beforehand. If an account is not paid in full before leaving, then the owners have the right to retain your property until the debt is paid in full.

By reading and signing this form, I agree to uphold the terms and conditions therein.

I plan to make payments (please select one): (online in-hand).

Email: \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_

Home phone: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_